Abbreviations

ADBN	Agricultural Development Bank/Nepal
APPA	Appreciative Participatory Planning and Action
BDS	Business development services
CBFE	Community-based forest enterprise
CBO	Community-based organisation
CBST	Community-based sustainable tourism
CBT	Community-based tourism
CECI	Canadian Centre for International Studies and Cooperation
CGAP	Consultation Group to Assist the Poorest
CO	Community organisation
CSI	Cottage and small industries
DDC	District Development Committee — local government at the district level.
DPP	District partners' development programme
ESS	Enterprise Support Services
FGDs	Focus group discussions
FECOFUN	Federation of Community Forest User Groups in Nepal
FIT	Free independent trekker
FUG	Forest user group
GO	Government organisation
HMGN	His Majesty's Government of Nepal
ILO	International Labour Organisation
INGO	International non-government organisation
IOM	Integrated organisational model
LGP	Local governance process
MAD	Market Analyses and Development
MEDEP	Micro-enterprise development programme
MFI	Micro-finance institution
MFN	Micro-finance network
MIS	Market information system
MHDP	Mechi hill development programme
NFE	Non-formal education
NGO	Non-government organisation
NRB	Nepal Rastra Bank
NRM	Natural resource management
NRs.	Nepalese rupees
NTFP	Non-timber forest product
PAR	Participatory action research
PAT	Product assessment table
PCDP	Praja community development programme
PLA	Participatory learning and action
PRA	Participatory rural appraisal
SCO	Savings and credit organisation
SDC	Swiss Development and Cooperation
SE	Small enterprises
SEED	(an INGO) Action for Solidarity, Equality, Environment, and Development
SEEP	Small enterprise education and promotion
SFDP	Small farmers' development programme
SME	Small and medium enterprise
SM	Social Mobilisation
SMP	Social mobilisation programme
SNV	The Netherlands Development Organisation
SO	Strategic orientation
SUM	Special unit for micro-finance
SWOT	Strengths, weaknesses, opportunities, and threats
TOT	Training of trainers
UAI	Usage, attitude, image
UNDP	United Nations Development Programme
USAID	United States Agency for International Development
USP	Unique selling point
VDC	Village Development Committee — local government at the village level.

Glossary

Allo	Plant used for making thread and treating burns
Achar	Pickle
Bari	Kitchen garden or terraced land with low fertility
Dalit	People considered oppressed, includes people of alleged lower caste.
Dhaka	Handwoven cloth indigenous to Nepal
Dhami	Spiritual healer, also acts as an indigenous knowledge-based health practitioner.
Jatamansi	Spikenard
Jhankri	Faith healer, usually coming from animistic or ancestor worship-based ethnic groups
Khet	Land with greater fertility where rice plantation is possible.
Lama	Priest who or a caste which can perform religious duties, usually coming from a Buddhist base.
Parma	System of contributing labour
Pewa	Monies, land or other items owned by a woman.
Pundit	Priest who or a caste which can perform religious duties, usually coming from a Hindu base.
Praja	Ethnic community
Resa	Thread usually coming from plant or animal species
Nigalo	Bamboo, usually used to make household items
Chyau	Mushrooms

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WEBSITES

Business Development Services

- www.devdir.org. This directory is a compilation of contact data of the main sources of assistance available for private-sector development (micro-, small- and medium-sized enterprises) and poverty reduction. A wide range of organisations is included in the directory: international organisations, government ministries, private-sector institutions, development agencies, universities, research and training institutes, NGOs, grant providers, banks, micro-finance institutions, and development consulting firms. The organisations mentioned promote both private-sector development and poverty alleviation through the financial sector and micro-finance; trade and business development services; rural development and appropriate technology; small enterprise development and policy reforms; community development and social protection; gender and participation; environment and health; and research, training, and education. The directory lists 25,000 organisations that offer non-financial services.

- www.enterweb.org. This is a very good starting point for an overview of websites on micro-, small-, and medium-sized enterprise development. The primary objective of this site is to act as an information broker that will provide an annotated list of internet resources to enterprise development practitioners, policy-makers, academics, librarians, students, entrepreneurs, and small-business owners. It gives substantive information on enterprise development topics including finance and credit; technology and technology transfer; management training; business centres and advisory services; entrepreneurship development and incubators; community economic development; credit unions and cooperatives; education and vocational training; marketing and trade; business networks and information resources; business law and cyber business; enterprise development policies; economics, enterprise, and environment; business news; and women and enterprises.

- www.seepnetwork.org/bdsguide.html. The SEEP network is an association of more than 56 North American private and voluntary organisations that support micro- and small-enterprise programmes in the developing world. The network's mission is to advance the practice of small- and micro-enterprise development among these organisations, their international partners, and other practitioners. In doing so, the network provides a vehicle for the collective examination of agency experience from which emerges learning that advances the professional development of its members, increases programme impact, fosters continuing methodological innovation, and informs the policy arena. The website contains an overview of the latest strategies in BDS, including best practices.

- www.intercoop.ch/sed/index.htm. A website on small-enterprise development of Swiss Development Cooperation (SDC) including news, documents, and links.

- www.sme.com. This website contains information on small- and medium-enterprise development in Europe and the USA.

- www.ilo.org/seed. The website of ILO's SEED programme, which aims to increase employment through small enterprise development.

- www.ilo.org/public/english/employment/ent/sed/bds/donor. Information on the donor committee including papers and proceedings.

- www.mip.org. The Micro-Enterprise Innovation Project is the United States Agency for International Development's (USAID) initiative to support technical and financial assistance, research, and training on best practices in micro-enterprise development and finance. The components of USAID's micro-enterprise programme are: micro-enterprise best practices, assessing impact of micro-enterprise services, implementation grant programme, technical assistance to USAID missions, and programme for innovation in micro-enterprise. The site includes papers on best practices in the fields of BDS and micro-finance.

- www.oneworld.org/itdg/publications.html. Various publications on enterprise development and BDS.

- www.bellanet.org/sed/performance. Information about the virtual conference on BDS performance.

Micro-Finance

- www.gdrc.org/icm. A virtual library on micro-credit with a bibliography, documents, case studies, libraries, internet resources, and mailing lists.

- www.cgap.org. The goal of the Consultative Group to Assist the Poorest (CGAP) is to significantly expand the access for very poor people to quality financial services from sustainable or potentially sustainable MFIs. This is done by providing the government, donors, and practitioners with a vehicle for structured learning and dissemination of micro-finance best practices.

- www.bellanet.org/partners/mfn. MFN is a global association of leading micro-finance practitioners. The members of the network are committed to improving the lives of low-income people through the provision of credit, savings, and other financial services. The network believes that this sector of the population should be served by sustainable and profitable MFIs. The network's mission is as follows:

  - to promote the financial systems' approach to micro-sector finance among policy-makers, donors, and practitioners;

  - to facilitate the process of transformation of micro-finance organisations into formal financial institutions; and

  - to provide network members with access to information and expertise that increases their knowledge about best practices in micro-sector finance and accelerates their process of transformation.

- www.ilo.org/public/english/employment/finance/advis.htm. The Social Finance Unit is International Labour Organisation's (ILO) focal point on micro-finance. The unit provides advisory services, conducts applied research, and oversees a portfolio of small- and micro-enterprise projects. Its website contains a summary of the unit's activities.

- www.uncdf.org/sum/index.html. Special Unit for Micro-Finance (SUM) was created with an aim to support micro-finance institutions in their quest to reach sustainability and maintain increased outreach to the poor, especially women.

- www.accion.org. ACCION International is a non-profit organisation that fights poverty through micro-lending. ACCION International is one of the world's leading micro-finance organisations and is dedicated to bringing financial services to people with small-businesses. The website contains a list of publications.

This toolkit integrates four development approaches: Social Mobilisation, Appreciative Participatory Planning and Action, Market Analyses and Development, and Enterprise Support Services. To be used for a project cycle, the publication aims to involve community people and practitioners to strategically build up social and marketing support for rural development.

ICIMOD

SNV

SNV Netherlands development organisation is a multicultural development agency based in The Netherlands and operating internationally. SNV supports organisations in 26 countries in Africa, Asia, Latin America, and Eastern Europe, which want to develop and improve their capacities. SNV's main target is to improve the performance and increase the influence of these organisations. Most of SNV's clients are organisations that work at the provincial or district levels. These organisations provide services to groups of poor people in remote areas, and look after their interests. SNV's policy concentrates on three working areas: natural resource management, local governance, and private sector development.

A TOOLKIT FOR DEVELOPMENT PRACTITIONERS

Developing Sustainable Communities